

# **SNM INSTITUTE OF MANAGEMENT AND TECHNOLOGY**

(Under the patronage of the HMDP Sabha, Moothakunnam)

MALIANKARA P.O., MOOTHAKUNNAM, PIN – 683516, N. PARAVUR, ERNAKULAM Dt.

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Ref: SNMIMT/2022/IQAC /002

Date: 13/01/2022

## **MEETING-1 : INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date: 13.01.2022, Time: 1:00 P.M. to 3:00 PM, Venue: Manager's Room

### **AGENDA**

#### **Agenda**

- Online FDP
- Online teaching and learning
- COVID Care in Campus

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## Minutes of IQAC Meeting

### Meeting

The first IQAC meeting for Academic Session 2021-22 was held on 13<sup>th</sup> January, 2022.

The following members attended the meeting

Sl No	Designation	Name of Person
<b>Chairperson:</b>		
1	Principal	Dr Amritha Ajeej
<b>Nominee from Management:</b>		
2	Manager	Sri Rajeev T S
<b>Teacher Faculties:</b>		
3	Member, HOD,Applied Science	Ms Sigi R
4	Member, HOD,Civil Engg;	Ms Reshma K R
5	Member, HOD,Computer Science Engg;	Ms Sanjuna K R
6	Member, HOD,Electronics & Commn. Engg;	Mr Binroy T B
7	Member, HOD,Electrical & Electronics Engg;	Ms Akshya K R
8	Member, HOD,Instrumentation & Control Engg;	Ms Ajish T
9	Member, HOD,Mechanical Engg;	Ms Chithra N V
<b>Nominee from Alumni,Student and Parents</b>		
10	Member, Student Representative	Mr Sreedev P A
11	Member, Parent Representative	Mr Benny Pappachan
<b>Administrative Officers:</b>		
12	Member, Administrative Officer	Mr Chandrakumar
<b>Coordinator/Director of IQAC:</b>		
13	IQAC Coordinator	Mr Unnikrishnan P

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The Chairperson Dr. Dr Amritha Ajeej welcomed the members for the meeting followed by a review presentation made by Mr Unnikrishnan P, Coordinator of IQAC.

**Agenda 1:** Review of Academic Result and Action plan for improvement.

**Resolution:** A review recent University result analysis was taken. It is proposed to conduct PTA meeting for the classes and to discuss the academic result.

**Agenda 2.** Review of Planning & Conduct of Technical & Arts fest on March

**Resolution:** A review of action plan for the technical & arts fest was taken. The coordinators are instructed to submit the Programme chart and other participants details to the Principal

Mr Unnikrishnan P, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of April,2022.

Mr Unnikrishnan P

Dr. Amritha Ajeej

Coordinator (IQAC)

Principal