

# **SNM INSTITUTE OF MANAGEMENT AND TECHNOLOGY**

(Under the patronage of the HMDP Sabha, Moothakunnam)

MALIANKARA P.O., MOOTHAKUNNAM, PIN – 683516, N. PARAVUR, ERNAKULAM Dt.

Phone: 0484 – 2484142, 2484144, Fax: 0484 – 2484143

e-mail: info@snmimt.edu.in      www.snmimt.edu.in

---

Ref: SNMIMT/2021/IQAC /022

Date: 12/08/2021

## **MEETING-4 : INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date: 12.08.2021, Time: 1:00 P.M. to 3:00 PM, Venue: Online Google Meet Platform

### **AGENDA**

#### **Agenda**

- Analysis of Online class conduct.
- Plan to change the classes to offline mode.

# SNM INSTITUTE OF MANAGEMENT AND TECHNOLOGY

(Under the patronage of the HMDP Sabha, Moothakunnam)  
MALIANKARA P.O., MOOTHAKUNNAM, PIN – 683516, N. PARAVUR, ERNAKULAM Dt.  
Phone: 0484 – 2484142, 2484144, Fax: 0484 – 2484143  
e-mail: info@snmimt.edu.in www.snmimt.edu.in

## Minutes of IQAC Meeting

### Meeting

The fourth IQAC meeting for Academic Session 2020-21 was held on 12<sup>th</sup> August, 2021.

The following members attended the meeting

Sl No	Designation	Name of Person
<b>Chairperson:</b>		
1	Principal	Dr Amritha Ajeej
<b>Nominee from Management:</b>		
2	Manager	Sri Rajeev T S
<b>Teacher Faculties:</b>		
3	Member, HOD, Applied Science	Ms Sigi R
4	Member, HOD, Civil Engg;	Ms Reshma K R
5	Member, HOD, Computer Science Engg;	Ms Sreedevi R K
6	Member, HOD, Electronics & Commn. Engg;	Mr Binroy T B
7	Member, HOD, Electrical & Electronics Engg;	Ms Akshya K R
8	Member, HOD, Instrumentation & Control Engg;	Ms Ajish T
9	Member, HOD, Mechanical Engg;	Ms Chithra N V
<b>Nominee from Alumni, Student and Parents</b>		
10	Member, Student Representative	Mr Sreedev P A
11	Member, Parent Representative	Mr Benny Pappachan
<b>Administrative Officers:</b>		
12	Member, Administrative Officer	Mr Chandrakumar
<b>Coordinator/Director of IQAC:</b>		
13	IQAC Coordinator	Mr Unnikrishnan P

# **SNM INSTITUTE OF MANAGEMENT AND TECHNOLOGY**

(Under the patronage of the HMDP Sabha, Moothakunnam)

MALIANKARA P.O., MOOTHAKUNNAM, PIN – 683516, N. PARAVUR, ERNAKULAM Dt.

Phone: 0484 – 2484142, 2484144, Fax: 0484 – 2484143

e-mail: info@snmimt.edu.in      www.snmimt.edu.in

---

The Chairperson Dr. Dr Amritha Ajeej welcomed the members for the meeting followed by a review presentation made by Mr Unnikrishnan P, Coordinator of IQAC.

**Agenda 1:** Analysis of Online class conduct.

**Resolution:** Suggestions were invited for improving the effectiveness of online classes

**Agenda 2.** Plan to change the classes to offline mode.

**Resolution:** The Department HODs were directed to do the planning for the conduct of offline classes by following the COVID-19 protocols.

**Action Taken Report:**

- The corrective measures for improving the online class sessions were implemented.

Mr Unnikrishnan P, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of November, 2021

Mr Unnikrishnan P

Dr. Amritha Ajeej

Coordinator (IQAC)

Principal