

SNM INSTITUTE OF MANAGEMENT AND TECHNOLOGY

(Under the patronage of the HMDP Sabha, Moothakunnam)

MALIANKARA P.O., MOOTHAKUNNAM, PIN – 683516, N. PARAVUR, ERNAKULAM Dt.

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Ref: SNMIMT/2020/IQAC /002

Date: 13/02/2020

MEETING -1: INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 13.02.2020, Time: 1:00 P.M. to 3:00 PM, Venue: Manager's Room

AGENDA

Agenda

1. Review of Academic Result and Action plan for improvement.
2. Conduct of Technical fest.
3. Any other point with permission from the chair.

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Minutes of IQAC Meeting

Meeting

The IQAC meeting for Academic Session 2019-20 was held on 13th February, 2020. The following members attended the meeting

SI No	Designation	Name of Person
Chairperson:		
1	Principal	Dr V R Sasikumar
Nominee from Management:		
2	Manager	Sri Rajeev T S
3	IQAC Advisor	Dr Jain Lal V S
Teacher Faculties:		
4	Member, HOD, Applied Science	Ms Sigi R
5	Member, HOD, Civil Engg;	Ms Reshma K R
6	Member, HOD, Computer Science Engg;	Ms Sreedevi R K
7	Member, HOD, Electronics & Commn. Engg;	Mr Binroy T B
8	Member, HOD, Electrical & Electronics Engg;	Ms Anitha George
9	Member, HOD, Instrumentation & Control Engg;	Ms Neethu K K
10	Member, HOD, Mechanical Engg;	Ms Chithra N V
Nominee from Industry		
11	Member, Industrialist	Mr Antony Thomas
Nominee from Alumni, Student and Parents		
12	Member, Parent Representative	Mr Benny Pappachan
Administrative Officers:		
13	Member, Administrative Officer	Mr Chandra Kumar
Coordinator/Director of IQAC:		
14	IQAC Coordinator	Mr Unnikrishnan P

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The Chairperson Dr. V R Sasikumar welcomed the members for the meeting followed by a review presentation made by Mr Unnikrishnan P, Coordinator of IQAC.

Agenda 1: Review of Academic Result and Action plan for improvement.

Resolution: A review recent University result analysis was taken. It is proposed to conduct PTA meeting for the classes and to discuss the academic result.

Agenda 2. Review of Planning & Conduct of Technical & Arts fest on March

Resolution: A review of action plan for the technical & arts fest was taken. The coordinators are instructed to submit the Programme chart and other participants details to the Principal

Agenda 3. Any other point with permission from the chair.

Resolution: It is necessary to initiate activities in view of the NBA accreditation process. Department level, criterion-wise committees are formed and the work has been initiated

Mr Unnikrishnan P, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of May 2020.

Mr Unnikrishnan P

Dr. V R Sasikumar

Coordinator (IQAC)

Principal