

SNM INSTITUTE OF MANAGEMENT AND TECHNOLOGY

(Under the patronage of the HMDP Sabha, Moothakunnam)

MALIANKARA P.O., MOOTHAKUNNAM, PIN – 683516, N. PARAVUR, ERNAKULAM Dt.

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Ref: SNMIMT/2019/IQAC /004

Date: 12/12/2019

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 12.12.2019, Time: 1:00 P.M. to 3:00 PM, Venue: Manager's Room

AGENDA

Agenda

1. Review of Academic Result and Action plan for improvement.
2. Conduct of Technical fest.
3. Conduct of department activities.

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Minutes of IQAC Meeting

Meeting

The IQAC meeting for Academic Session 2019-20 was held on 12th December, 2019. The following members attended the meeting

Sl No	Designation	Name of Person
Chairperson:		
1	Principal	Dr V R Sasikumar
Nominee from Management:		
2	Manager	Sri Rajeev T S
3	IQAC Advisor	Dr Jain Lal V S
Teacher Faculties:		
4	Member, HOD, Applied Science	Ms Sigi R
5	Member, HOD, Civil Engg;	Ms Reshma K R
6	Member, HOD, Computer Science Engg;	Ms Sreedevi R K
7	Member, HOD, Electronics & Commn. Engg;	Mr Binroy T B
8	Member, HOD, Electrical & Electronics Engg;	Ms Anitha George
9	Member, HOD, Instrumentation & Control Engg;	Ms Neethu K K
10	Member, HOD, Mechanical Engg;	Ms Chithra N V
Nominee from Industry		
11	Member, Industrialist	Mr Antony Thomas
Nominee from Alumni, Student and Parents		
12	Member, Student Representative	Mr Sandeep
13	Member, Parent Representative	Mr Benny Pappachan
Administrative Officers:		
14	Member, Administrative Officer	Mr Chandrakumar
Coordinator/Director of IQAC:		
15	IQAC Coordinator	Mr Unnikrishnan P

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The Chairperson Dr. V R Sasikumar welcomed the members for the meeting followed by a review presentation made by Mr Unnikrishnan P, Coordinator of IQAC.

Agenda 1: Review of Academic Result and Action plan for improvement.

Resolution: A review of previous Academic years results were taken. It is discussed that for a few subjects, there is a need to improve the results. The extra classes and study materials have to be arranged for weak students.

Agenda 2. Conduct of Technical & Arts fest.

Resolution: A review of previous years of technical fests was taken. It is proposed that, second week of March will be suitable for the technical fest and arts fest.

Agenda 3. Conduct of department activities.

Resolution: It is proposed that, The department activities could be conducted in the month of April to May.

Mr Unnikrishnan P, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of February 2020.

Mr Unnikrishnan P

Coordinator (IQAC)

Dr. V R Sasikumar

Principal